

**St. Luke the Physician Vestry Meeting  
December 15, 2019**

**In attendance: Sara Cosca-Warfield, Marci Welch (Finance Team)), Lainey Johnston, Laurel Hart, Sid Welch, Deborah Dobrenen, Linda Simmons, Joan King , Raven, Kathy Terry.**

**Absent: Barry Brandt, Cynthia Markum**

- I. Check-In / Spiritual Reflection - Where we find hope!
- II. Approval of Minutes (see last month's minutes below) - Sid wants his name spelled "Sid"  
Sid moved and Joan seconded. Approved.
- III. Approval of Agenda  
Deborah moved and Sid seconded. Approved.
- IV. New Acts
  - A. Budget/Finance Report - Marci Welch  
Three statements - November plate donations higher. "Fill the Gap" going well. Building use fees. Income is close to budget - \$150.00 short. We received \$100 from city for water. Overall spending was below budget. Checking account still has money, investments are good, Columbarium coming up soon, which will need to be discussed. Cash forecast - we are looking good for the next couple of months. Pledging update is final, with \$103,000.00. Sixteen new pledges, thirty-two returning pledges. Preliminary budget looks good, only \$4,000.00 short. Wait to discuss budget as we have one more vestry meeting on January 12, 2020. Janitorial expenses increased. Sid questioned this. Sara will give service a call about the increase. Linda asked about them coming later in the week. "Fill the Gap" - Sara said we have a matching donor and we've received \$2,400.00. We probably won't need to take out much from church investments.
  - B. Bishop Visitation - February 2, 2020 - Is there anyone to be received into the church?  
Sara will check with Ginger and others to see who they know wants to be received into the church.
  - C. Senior & Junior Wardens for 2020 - Lainey will continue as senior warden and Linda as junior warden.
  - D. Mutual Ministry Review - February - Rev. Sara's covenant and review of performance. Vestry and Sara will share with each other about needs, celebrations. Lainey will meet with vestry members. Clarity about the purpose.
  - E. Annual Meeting - January 26, 2020, after Sunday service
    1. How would Vestry like to host? There was discussion about this. It was decided that everyone could bring what they can and we'll have coffee. Linda will talk with Sandy Stumpf about what is needed.
    2. Write down and present two to three brief items from your ministry area for

2019 - reflection on what we've done the past year. Send Sara texts and she will compile a list.

3. Oregon Diocese Annual Convention Delegates - Barry plus one other, plus an alternate. Jim Hart does not want to attend this year. Delegates will be affirmed at annual meeting. Sara will write something up and check interest among parishioners. We will also vote to affirm new vestry members.
- F. New Vestry Orientation & Commissioning (Feb. 2, 2020) - January 28, 2020, 6:30 p.m. new vestry orientation

#### V. Ongoing Acts (of the Apostles)

- A. Installation of New Rector - Update. On Wednesday, January 15<sup>th</sup>, 2020, Sara will be formally installed as St. Luke's rector. There will be a reception, which Roberta is spearheading. Members will bring pies and punch and we'll make coffee. Sara's mentor will do the sermon.
- B. Recruitment of vestry members - Adding another Vestry position. Potentials:
  1. Ginger McIntyre
  2. Raven Herrington
  3. Linda Meade
  4. Marcie Ross

We could have up to 12. Sara will pass out applications to read and pray and discern to those interested and will be put on the ballot.

- C. Music Ministry - new hymnals. No new discussion needed until January, 2020. Intent is to have this as a 2020 project, including fundraiser to purchase book in honor of loved one. This was built into the budget.

#### VI. Ministries Check-Ins

- A. Building & Grounds - Sid - Barry repaired broken kneelers . Sid will continue doing this. Large water bill - 7 days of water leakage. Sid installed locks on the water faucets. Door opener into parish hall repaired at \$315. Four bags of ice melt was purchased. Need to check rose garden entrance door, which is difficult to open.
- B. Outreach - Abundance of donations. Put extra away for next outreach as there is more money than needed. Schedule tour to learn more about My Father's House.
- C. In-Reach/Welcome - a sign-up for new directory will be in fellowship hall and in narthex. Joan's last meeting is January 12, 2020.
- D. Stewardship - Marci already shared we are at \$103,000. There are members who haven't pledged. Vestry members will reach out.
- E. Finance - Marci
- F. Children's Ministry - Kathy shared it's "wonderful." Online SafeChurch Training not working properly. Sara will follow up with diocesis for correction. More being

recruited.

VII. What do we want to share with the congregation?

1. My Father's House report
2. Annual meeting
3. Convention delegates

VIII. Adjourn with Prayer - Laurel

Submitted by:

Cynthia Markum, Vestry Secretary

(Thanks to Deborah Dobrenen, who filled in.)