

**St. Luke the Physician Vestry Meeting on ZOOM
July 19, 2020 Minutes**

**In attendance: Linda Simmons, Sid and Marci Welsh, Ginger McIntyre, Raven Herrington, Marcy Ross, Lainey Johnson, Deborah Dobrenen, Linda Meade
Sara Cosca-Warfield & Laurel Hart (Clergy)
Kathy Douglass (Observer)
Absent: None.**

- I. Prayer – Words of gratitude from all and prayer for wisdom, guidance, love.
- II. Approval of June Minutes (see below) - **Motion to approve: Marcy Ross, Second: Lainey Johnston, all voted to approve.**
- III. Approval of Agenda – **Motion to approve: Raven, Second: Ginger, all voted approved.**
- IV. Finance Team Report - Marci Welch
Finances are good! Income for June \$5,000 more than budgeted. Expenses \$2,000 lower than income. Pledges strong, grant for music received and spent, building use counseling, AA, and NA. Gifts helping for discretionary fund. Over budget on office operations as Tithely fees not covered and higher than budgeted. \$600 remaining on grant. No liabilities, assets and banking account are strong, Columbarium investment being used. Cash forecast– all good at this point. Budgeted more than we are using. We will still have a projected balance in checking of \$19,000 in three months. We haven't had to touch investments and don't foresee doing this.
- V. New Acts (of the Apostles) - NONE
- VI. Ongoing Acts (of the Apostles)
 - A. Regathering Planning - New state guidelines presented and discussed. The pandemic in our nation and statewide has worsened. Guidelines have become more conservative. Wardens and clergy met and agreed to follow the most conservative guidelines, which at this time is to gather in groups of no more than 10 indoors. On church grounds we are already requiring masks outdoors for 4 or more, and we are not yet gathering indoors. Ginger, Sid, Marcy and Sara have worked so hard on what our guidelines will be. We are so grateful to them!
 1. Outside Groups - AA, NA, Boy Scouts, etc.
 - a) New rental agreements – not allowed to come back until restrictions eased but we want to have guidelines ready to go. As we have not required rental agreements up to this time, we will be drawing those up.
 - b) Proof of liability insurance – neither do we have this in place but plan to require this when the building reopens for their use.
 - c) Signed Safety Guidelines (attached) they will be required to sign this and add 6' distancing to guidelines.
Guidelines discussion: Leader of AA and NA are cooperative with

all our guidelines. Bathroom disinfecting an issue (ADA requires bathroom accessibility and we cannot deny this). Particulates can remain in bathrooms for hours. How much responsibility is theirs? We decided to revisit these guidelines and vote on the guidelines when we will actually need to put the guidelines in place to account for the situation at the time that they're actually needed.

- d) Vote to allow outside groups to meet in the Parish Hall:

Motion made by Lainey: Vote to allow rental groups back into our building as of July 19? Second: Ginger. All voted no. We will discuss later date as conditions change.

2. Outdoor services

- a) Discussion: All Sunday morning worship services to remain on Zoom. Sara suggested we begin holding Morning Prayer, Evening Prayer and Eucharist services (bread only) on the Labyrinth. No bathrooms will be available. Discussion was held about distancing, masks, numbers of gatherers. We have lots of space on our grounds so we can be flexible about where we meet.

- b) Vote to allow outdoor services:

Motion to approve outdoor services under guidelines we have listed: Raven. Second: Lainey seconded. All voted to approve.

3. Regathering in the Sanctuary

- a) Realistic date to even consider regathering: January 1, 2021
- b) General discussion: Need to provide congregation with realistic expectations. Cases are shooting up now and Fall will probably be worse. Discussion about alternative kinds of face-to-face outdoor meetings, services. Continue Care Team calls to stay connected. Term shift from "re-opening" to "re-gathering" in the building. It's exhausting to revisit this! This will be tough for people to hear! Split up congregation phone list for vestry to call with this news. Sara will share in E-newsletter along with news about outdoor gatherings. We will keep close track of the facts and recommendations of the public health authorities.
- c) Vote on date to consider reopening on January 1, 2021 – and this is tentative and be based on guidelines (see above).

(1) **Motion: The vestry agrees that we won't regather in the building for the remainder of this calendar year. Motion: Linda Simmons, Second: Sid, all voted to approve.**

- (2) Sara will write a letter and show to us before sending out. Lainey will divide up the phone list by Thursday so we can begin calling parishioners.

VII. Ministry Team Check-Ins

- A. The Ark Children's & Youth Ministry: Raven Herrington

Continue videos will meet with Sara

- B. Buildings & Grounds: Sid Welch
Quiet on the home front. Tree-trimming Thursday. Unsuccessful in getting approval from city to take pine tree in front of sign so will proceed to have it pruned at this time.
 - C. Outreach & Mission: Deborah Dobrenen, Marcy Ross & Linda Meade
A few have volunteered with GUMC to package care packages through Food for Families. Sara will meet with us.
 - D. Spiritual and Congregational Care: Lainey Johnston
Reaching out and meeting needs.
 - E. Welcome: Marcy Ross & Ginger McIntyre
Worked on guidelines with Sid, Ginger, and Sara. Sara has online directory up and needs to train others how to use it. She will send passwords to users.
 - F. Worship: Ginger McIntyre
Sara and Ginger will meet.
 - G. Columbarium: Laurel Hart & Linda Meade
Placed some folks there. Engravers will finish their work onsite. More funds needed to finish landscaping.
- VIII. What three things do we want to share with the congregation?
- 1) regathering decision,
 - 2) outdoor worship will begin soon
 - 3) vestry will be touching base with each parishioner about our regathering plans.
- IX. Adjourn with Prayer - Sara